



DATE: JANUARY 25, 2023  
TO: ALL PROSPECTIVE VENDORS  
FROM: VERONICA JACKSON  
PURCHASING AND CONTRACTS COORDINATOR  
SUBJECT: ADDENDA# 1  
RFP# 23-0214, SCIENCE CURRICULUM ADOPTION (GRADES 6-8) & BIOLOGY (HIGH SCHOOL)

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All respondents are hereby advised of the following amendments to the Request for Proposals ("RFP") document which are hereby made an integral part of the proposal documents for the subject contract, prepared by the Clarke County School District ("CCSD or District").

Proposals submitted shall be deemed to include contract document information as shown in **ADDENDUM NO. 1**. Respondents shall be required to acknowledge receipt of this addendum in their proposal response. Failure to acknowledge receipt of this addendum by the respondent may result in the rejection of their proposal response.

This addendum must be completed, signed and submitted with your proposal response to be considered for award. If you have already submitted a proposal, please complete the addendum and submit same in a sealed envelope, clearly marked with the "**RFP# 23-0214, SCIENCE CURRICULUM ADOPTION (GRADES 6-8) & BIOLOGY (HIGH SCHOOL)**", response date, and return address. This will be accepted as part of your proposal response, PROVIDING IT IS RECEIVED BY THE PURCHASING DEPARTMENT BY THE TIME AND DATE SPECIFIED IN THIS DOCUMENT.

The Addendum becomes a part of the Original document and Modifies, as noted below:

A. **MODIFICATIONS & REVISIONS** (*clarifications in red*)

**Modifications:**

**Pp. 12: 4.9 SAMPLES**

The material should be shipped to: Attn: Veronica Jackson, Clarke County School District – Administrative Office – 595 Prince Avenue, Athens, Georgia 30601 on/or by the proposal due date. Please provide at least ~~eighteen (18) sets~~ **thirteen (13) sets** of material for the middle schools. For Biology, please provide at least **ten (10) sets** of material for high schools. The evaluation committee will review these samples for the product assessment. Samples must be provided on or before proposal due date of February 14, 2023 – 11:00 AM (EST).

\*Note:: All samples will remain in the possession of CCSD unless otherwise stated in your proposal response.

**Lab Aids SAMPLES**

**6<sup>th</sup> - send all drawers for weather, water, and human interactions units**

**7<sup>th</sup> - send all drawers for cells and evolution units**

**8<sup>th</sup> - send all waves, fields and interaction, and force and motion units**

**Send 10 samples for high school (including online access).**

**Pp. 12: 4.10 ADDITIONAL REQUESTED DOCUMENTS**

**VENDOR PACKET** (*attached*)

**Vendor packet shall be completed by the awarded vendor(s).**

**B. QUESTIONS & ANSWERS** (*clarifications in red*)

1. Will you be reviewing AP Biology materials for RFP# 23-0214 ?  
**Yes**
2. Where can I find the Vendor Packet specified on RFP page 12, *Section 4.10 Additional Requested Documents*?  
**Modifications have been identified in this document; only the awarded vendor(s) will be required to submit a vendor package.**
3. Will the recording be available from the pre-proposal conference on January 19, 2023?  
**Yes; attached.**  
**Link attached - <https://bit.ly/ScienceProposalConference>**
4. We wanted confirmation that the district does want 19 sets of middle school sample materials and 10 sets of high school sample materials. We would be sending 10 pallets of materials. Does the administrative office have enough room to house that? We plan to also include a sample digital login where the evaluation committee will be able to see the same materials virtually.  
**Samples: We need 13 sets of middle school sample materials and 10 sets of high school sample materials.**
5. Just wanted to verify and let you know that there are multiple drawers for each of those identified units. The order might be coming in on pallets due to the size. Is that what you were hoping for? Or perhaps you just wanted a sample draw from each unit.  
**Lab Aids Samples**  
**6<sup>th</sup> - send all drawers for weather, water, and human interactions units**  
**7<sup>th</sup> - send all drawers for cells and evolution units**  
**8<sup>th</sup> - send all waves, fields and interaction, force and motion units**  
  
**Send 10 samples for high school (including online access).**

**Proposal Due Date Remains: FEBRUARY 14, 2023 at 11:00 AM (EST)**

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Name of Proposer

Address

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Signature

Date

Unless otherwise changed by an addendum, all other information will remain the same.

**END OF ADDENDA 1**